



Kluane National Park Management Board
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Meeting Minutes 02-20
February 19, 2020
KNPMB Office
5:30 pm

1. Call to Order 5:37 p.m.

In Attendance – Robin Chambers (Chair), Elsabe Kloppers, Michael Beattie, Ryan Long, Michael Riseborough, Pauly Sias (phone), Linaya Workman (phone), and Sylvie Gewehr.

2. Review and approve draft Agenda 02-20

Point 4.4 will be deferred to a later date.

Motion 01-02-20: Elsabe K. motions to adopt the agenda as presented. Michael R. seconds the motion. Approved unanimously.

3. Review and approve draft Minutes 01-20

Motion 02-02-20: Michael R. motions to accept Minutes 01-20. Elsabe K. seconds the motion. Approved unanimously.

4. Old Business

4.1. Action Log Review

Action Item 01-02-20: Set a date to work on strategic planning.

Wording for action items 02-04-19 and 03-04-19 will be adjusted.

Description of action item 03-01-20 will be corrected.

4.2. Chair's Update

No update.

4.3. Site Manager's Update

KNPR staff has been taking on a lot of training this winter.

KNPR has been approved to receive CoRE funding for two projects: the Kokanee Project will receive approximately \$500,000 and is to be completed within two to three years; and the Forest Health Project will receive 2.7 million dollars and is to be completed within 5 years. This is the first time CoRE funding is received in the north. Parks Canada will work closely with Kluane First Nation and Champagne and Aishihik First Nations throughout these projects.

The Yukon Field Unit received funding for the Stories of Canada Project and is organizing a two day workshop in Whitehorse on February 26 and 27 with several Yukon First Nations to write their side of the story.

Management Planning: The team is dedicating most of its time to the development of the draft management plan. It has been edited based on internal comments and is further being reviewed internally. Consultations on the draft plan will begin by the end of April and the Board will be asked to review the plan in July. The final Management Plan needs to be ready for public release in December 2020.

4.4. Strategic Plan – Vision, Mission, Values

Deferred.

4.5. New Administrator Hiring

Action Item 02-02-20: The Administrator will send the Board members applications that were screened in and will begin scheduling interviews.

4.6. Canada Board Members Appointment

In progress.

5. Finance and Administration

5.1. January 2020 Financials Review

Motion 03-02-20: Michael R. motions acceptance of the January 2020 financials. Michael B. seconds the motion. Approved unanimously.

Action Item 03-02-20: The new Administrator will look into purchasing swag and door prizes before the end of the fiscal year.

5.2. Administrator's Update

Action Item 04-02-20: The Administrator will put the student in touch with Michael R. to arrange for a brief phone interview.

Deb Bartlette has provided a list of workshops she provides to volunteer boards and the ARRC has expressed interest in organizing a training session together with the KNPMB.

Action Item 05-02-20: The new Administrator will contact the Board members and the ARRC to find out what kind of training is most needed.

6. New Business

6.1. Secretariat Transition

Discussion on the draft management plan.

Motion 04-02-20: Michael R. motions for Sylvie Gewehr to be paid as a contractor at her contractor rate for services provided to support the secretariat transition after February 23rd, 2020. Michael B. seconds the motion. Approved unanimously.

Motion 05-02-20: Michael R motions for Sylvie Gewehr to be authorized to spend the KNPMB funds remaining on the Canada Post Prepaid Visa card by March 31, 2020, to be able to cancel the card without any additional fees. Elsabe K Seconds the motion. Approved unanimously.

7. Updates or Additions

8. Next Regular Meeting Dates

Saturday, March 21, 2020 at 10:00 a.m., KNPMB Office

Saturday, April 18, 2020 at 10:00 a.m., KNPMB Office

9. Adjournment at 7:35 p.m.

Chair or Vice-Chair

Administrator