



Kluane National Park Management Board
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Meeting Minutes 02-18
February 19, 2018
Kluane National Park Management Board Office
5:30 pm

1. Call to Order 5:35 p.m.

In Attendance – Robin Chambers - Chair (phone), Gerald Dickson, Mickey Beattie, Michael Riseborough, Elsabe Kloppers, Linaya Workman - Park Site Manager, Sylvie Gewehr - Administrator

2. Review and approve draft Agenda 02-18

Motion 01-02-18: Michael R. motions to adopt the agenda. Mickey B. seconds the motion.
Approved unanimously.

3. Review and approve draft Minutes 01-18

Motion 02-02-18: Elsabe K. motions to accept Minutes 01-18. Michael R. seconds the motion.
Approved unanimously.

4. Old Business

4.1 Operating Procedures update and NJC travel rates

The last corrections found in the draft document from December 2008 are not very pertinent and need to be removed or the document needs to be presented in a clearer way (e.g. sentences that are broken up need to be clarified and sentences with strike through could be highlighted instead).

The Alsek Renewable Resources Council's Operating Procedures could help guide the Board through the process of reviewing this document.

Action Item 01-02-18: The Administrator will obtain the ARRC's Operating Procedures and will work on the Board's Operating Procedures with Linaya's assistance as required.

The sentence stating that only members travelling to meetings that do not provide meals will get per diems, needs to be a bit clearer.

Q: Does the per diem cover the travel time for Board members?

A: No, the per diems are only meal allowances.

It could be a good idea to offer some form of compensation for Board members' travel time. Needs to be discussed further.

Several edits are being proposed by Michael R., who will give his notes to the Administrator to use when working on the document.

There should be an option for electronic vote (via email) on motions. The Board has done it recently and it has proven to be very useful.

Where the issue being voted on is concerning the exclusivity of a First Nation's Traditional Territory the quorum should be a total of 4 voting members not 3, as stated in the draft operating procedures.

"A member shall not be deemed to be in a position of conflict of interest solely by virtue of being a Yukon Indian Person" needs to be removed.

The sentence that follows should be removed as well.

Finally, there is no confidentiality about finances as the Board is government funded. There is only confidentiality when it comes to personal information, *in-camera* discussion, recommendations to the Minister, and First Nations.

4.2 Trapping Request

The Board needs to see the original request.

The legal opinion found in the document provided by Linaya during Meeting 01-18 is not a real legal opinion, though it is thorough. The Board needs a proper and current legal opinion, as the Board members cannot interpret the legal meaning of the clauses found in the Final Agreement and there are new policies regarding Canada's relationship with First Nations. This would be the first step of the process.

KFN members have the right to trap in the Tachà Region and it falls under the Board's mandate to make a recommendation on this, as per the KFN FA. Once the Board has obtained a current legal opinion on the matter, it will have to decide whether to move ahead and make a decision on how the trapping could occur or consult first.

Once the Board has received the legal opinion, it could also be good to work together with the First Nation in developing the details of how the trapping will be done, as the First Nation will most likely be in charge of administering the trapping rights. Only then should the Board make a recommendation to the Minister.

Action Item 02-02-18: Linaya will pursue a current legal opinion through PCA.

Action Item 03-02-18: The Board members will familiarize themselves with the Kluane First Nation Final Agreement, pages 144 to 152, as they pertain to the trapping request.

5. Finance and Administration

5.1 Financial update

It is still not clear whether the \$22,156 received by the Board in April 2017 were part of the 2016-17 budget or if they were an advance on the 2017-18. PCA needs to clarify the question. Linaya is expecting an answer in the week of February 26th.

The budget for the current fiscal year (2017-18) has been approved in 2017 by Barb J., who was Chair at the time.

5.2 Commercial Insurance and Board Insurance

A few more quotes were received. The first quote that had been submitted by Aon is for \$650 for the Directors & Officers Insurance and \$1,500 for the Commercial Insurance. The quote T.A. Firth submitted totals \$3,400 for both insurances. The Co-operators only returned the quote for the Directors and Officers insurance so far, in the amount of \$675.

As a government funded entity in the Yukon, the Board has the legal obligation to have a \$2,000,000 liability limit. Whichever policy is chosen will have to reflect that.

Motion 03-02-18: Michael R. motions to give the Administrator the Board's approval to sign up for the lowest insurance quote. Elsabe K. seconds the motion. Approved unanimously.

5.3 New logo, business cards, swag

Arctic Star Printing completed the logo rebuild and provided three versions of the logo (colour, black and white, and reverse) in various file formats as requested. The invoice for the work is higher than the original quote (\$150 instead of \$100), but excellent service was provided.

The fixed quote for 500 business cards came back at \$75 for one hour design work, plus the printing cost as previously quoted (\$42 for 500 one-sided matte business cards) and GST.

Motion 04-02-18: Elsabe K. motions to give the Administrator the approval to order 500 business cards for the Board. Mickey B. seconds the motion. Approved unanimously.

The Administrator proposes that in addition to \$500 worth of swag, the Board acquires a table cover with the KNPMB logo to use at open houses, GA's, etc.

Motion 05-02-18: Gerald D. motions to give the Administrator approval to add a table cloth to the \$500 swag order approved through motion 06-01-18. Mickey B. seconds the motion.

Approved unanimously.

5.4 Website

The Administrator can build a website for the Board through very user-friendly portals, such as Weebly or Wix. Through these portals, the free web domains contain the host's names (e.g. www.kluanepmb.wixsite.com/kluanepmb). This would make the Board's webpage harder to find and remember, and does not look professional. A proper domain name (e.g. www.kluanepmb.ca) can be purchased for about \$20/year, but the only payment options are with credit card or PayPal.

The Board needs a credit card for minor online purchases, such as this.

Action Item 04-02-18: The Administrator will find the best credit card option for the Board.

Action Item 05-02-18: The Administrator will create a draft website for the next Board meeting.

5.5 Upcoming presentations scheduling

KCDC will make a presentation on the Bighorn Project at the March 17 Board meeting. The presentation will be scheduled for 11 a.m.

No presentation has been scheduled for PCA staff yet.

5.6 Meeting schedule for the summer

New dates determined in addition to the ones fixed during Meeting 01-18:

Tuesday, May 22, 2017 at 5:30 pm

Saturday, June 16, 2017 at 10:30 am (tentative, pending Barb J. availability).

Action Item 06-02-18: The Administrator will email the meeting dates to all the Board members to ensure everyone's availability.

6. New Business

The next park management planning session will be held at the Parks offices in Haines Junction on March 6 and 7, exact start time is yet to be determined. Elsabe K. and Michael R. will be able to attend.

7. Updates or Additions

On April 5, PCA is organizing a visioning workshop with KFN and CAFN elders at Daku. The Board is not needed, but the workshop is part of the planning process and the Board members are welcome to attend.

8. Next Regular Meeting Date – Saturday March 17 at 10:30 a.m., KNPMB Office

9. Adjournment at 7:30 p.m.

Chair or Vice-Chair

Administrator